

**WEST ORANGE BOARD OF EDUCATION**  
**Reorganization Meeting - 6:00 p.m. – May 7, 2012**  
**ADMINISTRATION BUILDING**  
**179 Eagle Rock Avenue**

**Minutes**

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Motion to adjourn to closed session to discuss personnel items.

MOTION: Mr. Petigrow                      SECOND: Mrs. Casalino                      VOTE: 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mr. Petigrow                      SECOND: Mrs. Casalino                      VOTE: 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on May 10, 2011.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. Appointment of Treasurer of School Monies for the period July 1, 2012, through June 30, 2013. The present Treasurer is **Joseph Antonucci**, \$10,000 annual fee.
- B. Designate meeting days for regular business meetings. (Att. #1)
- C. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law.

- D. Readopt continuing contracts of the Board.
- E. Recommend approval of Deferred Annuity Groups authorized to provide services to the staff of the West Orange Board of Education for the 2012/13 school year. (Att. #2)
- F. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2011/12 school year.
- G. Recommend approval of **Parette Somjen Architects** as the architect of record for the West Orange Schools.
- H. Recommend approval of **G.R. Murray Insurance** as broker of record for various lines of insurance.
- I. Recommend approval of **Adams Stern Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools.
- J. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools.
- K. Recommend approval of Chart of Accounts for the 2012/13 school year.
- L. Adopt the Educational Program and revised Courses of Study and Textbooks for the District and each school for 2012-2013 as required by N.J.S.A. 18A:33-1 and 34-1. (Att. #3)

**Items A-L**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

- M. Recommend approval of Unrecognized Position Titles in accordance with N.J.A.C. 6A:9-5.5 (Att. #4)

**Motion to table Item M**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

- N. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the 2012/13 school year.
- O. Appoint **Robert Csigi** as the Right to Know Officer for the 2012/13 school year.
- P. Appoint **Mark Kenney** as the Custodian of Records for the 2012/13 school year.
- Q. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the 2012/13 school year.

- R. Appoint **Donna Rando** as the Affirmative Action Officer for Curriculum and Instruction for the 2012/13 school year.
- S. Appoint **Frances Neceskas** as the Affirmative Action Officer for Personnel for the 2012/2013 school year
- T. Appoint **Hayden Moore** as the District Homeless Liaison for the 2012/2013 school year
- U. Appoint **Cheryl Butler** as the 504 Compliance Coordinator and the District Anti-Bullying Coordinator for the 2012/2013 School Year

**Items N-U**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

- IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF April 16, 18, 19 and 30, 2012 (Att. #5)

**MOTION to approve minutes as amended.**

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (VV)

- V. SUPERINTENDENT’S AND/OR BOARD’S REPORTS

- A. Student Recognitions:

- National Merit \$2,500 Scholarship
- National Achievement \$2,500 Scholarship
- President’s Volunteer Service Award, Prudential Spirit of Community
- Wallenburg Honors Program Finalist

- B. Coaches Recognition: Essex County Coach of the Year:

- Stephan Zichella, Wrestling
- Joseph Picataggio, Winter Track
- Mark Janifer, Ice Hockey

- C. Overview of new Teacher/Administrator Evaluation Systems

- D. First Reading of the Following Board Policies:

Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)	5131.60
Alternative Educational Programs	6172.00

**MOTION:** Mr. Petigrow                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (VV)

- E. HIB Report

F. WOHS Graduation Rate Recalculation

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Katherine Curran, Special Education Teacher, WOHS, effective 6/30/12

Kerri Coyne, Mathematics Teacher, WOHS, effective 6/30/12

Nancy Gilbert, Grade 3 Teacher, Mt. Pleasant School, for retirement purposes, effective 7/1/12

Christine Dolle, School Psychologist, Pleasantdale School, effective 6/30/12

William Hulighan, Maintenance Worker, Buildings and Grounds, for retirement purposes, effective retroactive to 5/1/12

Tamara Lynch, Resource Room Teacher, Liberty School, State Disability Retirement, effective 6/1/12, contingent upon approval by the State Pension Office of Disability

Judith Mitterman, LMC, Mt. Pleasant School, for retirement purposes, effective 7/1/12

2. Appointments

a) Superintendent recommends the reappointment of non-tenured certified and non-certified staff for the 2012-2013 school year as stipulated

b.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Oluwakemi Aborisade, School Nurse, WOHS, BA-3, \$50,000, effective retroactive to 2/28/12 (replacement)

Kirk Roberts, District Multimedia Technician, WOHS, \$45,000, effective 6/4/12 (replacement)

Deborah Ruocco-Howes, Special Education/Language Arts, Liberty School, medical leave replacement, MA-1. \$256.28 per diem, effective 5/8/12-6/20/12 (replacement)

Joel Perry, Teacher for After-School Fine Arts Immersion Program, for the period May 2012-July 2012 (2 hours/day, 12 days, \$73/hour), for a total of \$1,752, funded through NCLB/Title I

Fine Arts Co-Curricular Stipends for the 2012-2013 School Year as per the attached (Att. #6)

Victor Paglio, Coordinator of Community School Based Programs for the 2011-2012, and 2012-2013 school years, \$4,003 stipend

SLC Data Analysts, for the 2011-2012 school year (retroactively appointed):

- Kerri Coyne, \$1,250 stipend
- Katelyn Busby, \$1,250 stipend

Additions to the 2011-2012 Substitute List as per the attached (Att. #7)

Summer Enrichment Staff Assignments 2012 as per the attached (Att. #8)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Ralph Salvatore, Basic Skills Teacher, Redwood School, medical leave of absence, effective retroactive to 1/30/12 until released by physician

Laura Martinelli, Learning Consultant, Gregory and St. Cloud Schools, medical leave of absence, effective retroactive to 4/16/12 until released by physician

Kathleen Rothenbucher, Behavior Analyst, Pleasantdale School, maternity leave of absence, effective 6/30/12-2/28/13

Jennifer Imperial, Grade 3 Teacher, Pleasantdale School, maternity leave of absence, effective 9/1/12-1/2/13

Laura Lison, School Psychologist, Pleasantdale School, maternity leave of absence, effective 9/1/12-6/30/13

Peter Torriello, Custodian, Edison School, medical leave of absence,

effective retroactive to 4/23/12-5/7/12

John Diminich, Custodian, WOHS, medical leave of absence, effective retroactive to 4/18/12 until released by physician

Christine O'Neill, Special Education Teacher, WOHS, medical leave of absence, effective 5/7/12-6/8/12

Lisa Leuzzi, Instructional Aide, Pleasantdale School, extension of medical leave of absence through 6/30/12

4. Receipt of Superintendent's notification to the Board of non-reemployment of certified and non-certified non-tenured staff for the 2012-2013 school year as stipulated.

**Personnel – Attachment #7 (Substitute List)**

**MOTION:** Mrs. Brill

**SECOND:** Mr. Petigrow

**VOTE:** 4-0-1 (RC)

**ABSTAIN:** Mrs. Lab

**Personnel – Items 1 – 3 (excluding Attachment #7)**

**MOTION:** Mrs. Brill

**SECOND:** Mr. Petigrow

**VOTE:** 5-0 (RC)

**Personnel – Item 4**

The Board acknowledged the Superintendent's notification to the Board of the non-reemployment of certified and non-certified non-tenured staff for the 2012-2013 school year.

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of Field Trip requests for the 2011-2012 school year (Att. #9)
2. Recommend approval of Central Office and Custodial Calendars for the 2012-2013 School Year (Att. #10)
3. Recommend acceptance of the results of the Quality Single Accountability Continuum (QSAC) District Performance Review (DRP), pending corrections by Trenton (Att. #11)

**Curriculum and Instruction – Item 1, and Item 2 as amended**

**MOTION:** Mrs. Casalino

**SECOND:** Mr. Petigrow

**VOTE:** 5-0 (RC)

**Curriculum and Instruction – Item 3**

The Board accepted the results of the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR), pending corrections from Trenton.

C. FINANCE

1. Recommend approval of the 5/7/12 Bills Lists: (Att. #12)

Payroll/Benefits	\$ 5,210,362.32
Transportation	\$ 117,926.55
Special Ed. Tuition	\$ 561,807.05
Instruction	\$ 168,724.23
Facilities	\$ 275,980.72
Capital Outlay	\$ 49,337.08
Grants	\$ 189,716.80
Food Services	\$ 357,636.39
Textbooks/Supplies/Athletics/Misc.	\$ 75,942.85
	<u>\$ 7,007,433.99</u>

2. Recommend approval of renewal of service contract agreement for the 2012-2013 school year, with Trinitas Children's Therapy Services for occupational therapy services for Nonpublic Students, funded through IDEA, in an amount not to exceed \$10,000 (Att. #13)
3. Recommend approval of renewal of service contract agreement with Occupational Therapy Consultants for Related Services for Out of District Students, for the 2012-2013 school year, in an amount not to exceed \$15,000 (Att. #14)
4. Recommend approval of agreement with AJL Physical and Occupational Therapy for the 2012-2013 school year for: (Att. #15)
- Occupational and/or physical therapy services for Out-of-District students at Washington Academy and The Children's Institute in an amount not to exceed \$5,000
  - Occupational and/or physical therapy services for Nonpublic students, in an amount not to exceed \$7,500, funded through IDEA
5. Recommend approval of tuition for the 2011-2012 School Year Out-of-District placements in the amount of \$13,651.89 (Att. #16 - confidential)
6. Recommend approval of service agreement with Morris Union Jointure Commission for the 2012-2013 school year for: (Att. #17)
- Physical therapy services for students attending the Developmental Learning Centers in an amount not to exceed \$16,000
  - Occupational therapy services for students attending the Developmental Learning Centers in an amount not to exceed \$30,000
7. Recommend approval of service contract agreement with Youth Development Clinic for the 2012 Extended School Year for student for Home based ABA in an amount not to exceed \$1,785 (Att. #18 -

confidential)

8. Recommend approval of tuition for the 2012-2013 School Year, including Extended School Year, Out-of-District placements as per the attached (Att. #19 - confidential)
9. Recommend approval of service contract agreement with Cerebral Palsy of North Jersey for the 2012-2013 school year in an amount not to exceed \$125,000 (Att. #20)
10. Recommend approval of NCLB Title I/Neglected Program After-School Fine Arts Immersion Program at Safe Journey Group Home for the period May 2012-July 2012, funded through NCLB/Title I Neglected Funds (Att. #21)
11. Recommend approval of resolution absolving the Willowglen Academy of requirement to charge students for meals for the 2012-2013 school year (Att. #22)
12. Recommend approval for disposal of kiln at Hazel Elementary School (Att. #23)
13. Recommend approval of Parental Transportation Agreements (4) for the 2012-2013 school year in the total amount of \$5,531 as per the attached (Att. #24 - confidential)
14. Recommend approval of resolution to apply for funds in the amount of \$274,956 to support the implementation of the Anti-Bullying Bill of Rights Act for the period 7/1/11-6/30/12 (Att. #25)
15. Recommend approval of Application for School Business Request, in the amount of \$2,159, funded through IDEA (Att. #26)
16. Recommend acceptance of donation from West Orange Community House to Mt. Pleasant School for the purchase of educational technology.
17. Receipt of the Board Secretary's Reports for the months of January and February, 2012 (Att. #27- available in the Business Office)
18. Receipt of the Treasurer of School Monies Reports for the months of January and February, 2012 (Att. #28 - available in the Business Office)
19. Recommend approval of Natural Gas Supply Service Contract with Hess Corporation obtained through the procurement process provided by ACES (Alliance for Competitive Energy Services) for the 24 month period June 2012 – May 2014 (Att. #29)

20. Recommend approval of contract proposal between Motivational Media Assemblies and WOHS to present the production, "Our Time" to 9<sup>th</sup> grade students, on 5/30/12, at a cost of \$658.75 payable through the SLC Grant. (Att. #30)

**Finance – Items 1 -16 and Items 19 and 20**

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Casalino

**VOTE:** 5-0 (RC)

**Finance – Items 17 and 18**

The Board acknowledged receipt of the Board Secretary's Reports and the Treasurer of School Monies Reports for the months of January and February, 2012.

D. REPORTS

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 21, 2012 at Washington Elementary School.

**MOTION:** Mr. Petigrow

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (VV)

IX. PETITIONS AND HEARINGS OF CITIZENS

X. ADJOURNMENT

**MOTION:** Mrs. Brill

**SECOND:** Mr. Petigrow

**VOTE:** 5-0 (VV)